



PROVINCE OF KWAZULU – NATAL – ISIFUNDAZWE SAKWAZULU - NATALI

DEPARTMENT OF TRANSPORT
UMNYANGO WEZOKUTHUTHA

Enquiries : Miss A Singh
Extension : 2237
Reference : T6/17/P

TO: ALL HEADS OF DEPARTMENT
MEMBERS OF THE MOTOR TRANSPORT ADVISORY COMMITTEE
ALL DEPARTMENTAL TRANSPORT OFFICERS

21 NOV 2005

PROVINCIAL TRANSPORT MANAGEMENT (PTM) CIRCULAR NO 23 OF 2005: USE OF STATE-OWNED VEHICLES DURING THE WEEKENDS AND PUBLIC HOLIDAYS: WITHDRAWAL OF PMT/PROF/0050

1. At the Motor Transport Advisory Committee (MTAC) meeting held on 31 July 2001, it was mentioned that the Durban Metro Police and the Road Traffic Inspectorate had raised a concern about the identification of vehicles authorized to be utilized over the weekend. It was therefore proposed that an identification mechanism that would enable Durban Metro police and the RTI to identify such vehicles should be developed, in order to prevent the impounding of vehicles that are on legitimate official business.
2. A proforma (PMT/PROF/0050) was developed and approved by the MTAC, whereafter such was distributed to all Departments. This proforma, referenced as PMT/PROF/0050 was to be displayed on the dashboard of the vehicle whenever a vehicle is parked to enable law enforcement officers to identify unauthorized vehicles operating outside normal working days.
3. Correspondence was received from the Department of Housing, expressing concerns raised by the Provincial Auditors regarding the purpose and utilization of PMT/PROF/0050 and whether such utilization created a risk to the State. In addition to the concerns raised by the Provincial Auditors regarding the purpose and utilization of PMT/PROF/0050 and whether such utilization created a risk to the State, it must be mentioned that the Road Traffic Act does not allow for documents to be loosely displayed in vehicles. Licence and roadworthy certificates, operator discs, temporary and/or special permits are allowed to be displayed on either the front or rear windscreens/windows depending on the provisions of the Road Traffic Act.
4. In view of the above considerations, it would appear that the use of this proforma created more of a risk to the State as opposed to assisting with the prevention of vehicle abuse/misuse, and contravenes Road Traffic legislation. It was therefore recommended to the MTAC that this proforma be withdrawn. At the MTAC Meeting held on 2 September 2005, it was unanimously agreed by the members to withdraw PMT/PROF/0050. Authority to utilize a government vehicle over weekends and public holidays must be reflected on the trip authority, but must be approved at Assistant Manager level and upwards.
5. Correspondence has already been forwarded to the Road Traffic Inspectorate of this Department, advising hereof, in order to prevent the impounding of vehicles. Kindly bring the contents of this minute to the attention of all relevant officials within your Department.
6. Submitted for your urgent attention, please.

For Head: Transport

h: policies/circ/circ 2005/PTM Circular 23 of 2005.use of state-owned vehicles during weekends and public holidays.withdrawal of PMT PROF 0050

MOTOR TRANSPORT SERVICES DIRECTORATE

Street Address: 230 Prince Alfred Street, Pietermaritzburg, 3201, Republic of South Africa

Postal Address: Private Bag X9013, Pietermaritzburg, 3200, Republic of South Africa

Tel: (27) (33) 345-3321 – Fax: (27) (33) 345 5325

Internet: <http://www.kzntransport.gov.za/home.htm>